

EXHIBIT BOOTH FURNISHING ORDER FORM

Submit Forms Via one of the Following: Mail : Peter Corvallis Productions, Inc. 2204 N. Clark Ave. Portland, Oregon

Email: Tradeshow@petercorvallis.com Fax: 503-222-1047

State of Washington requires sales tax to be applied to all orders

Show name: NW Aviation Conference
Location: Western Washington Fairgrounds
Show date: February 23-24, 2019
Pre-order deadline: February 15, 2019

Company Name _____ Booth # _____

Contact Name _____ Phone _____ Fax _____

Address _____ City _____ State _____ Zip _____

If paying by credit card please fill out attached credit card authorization form.

TABLES

Qty	Pre-order	Price	Total
Unskirted Standard Tables			
___ 3' round X 30" tall	\$15.00	\$25.00	_____
___ 4' long x 30" wide x 30" tall	\$20.00	\$30.00	_____
___ 6' long x 30" wide x 30" tall	\$25.00	\$35.00	_____
___ 8' long x 30" wide x 30" tall	\$30.00	\$35.00	_____
Skirted Standard Tables			
___ 3' round X 30" tall	\$25.00	\$35.00	_____
___ 4' long x 30" wide x 30" tall	\$38.00	\$48.00	_____
___ 6' long x 30" wide x 30" tall	\$43.00	\$53.00	_____
___ 8' long x 30" wide x 30" tall	\$48.00	\$58.00	_____
___ 4th sided skirt 30" H	\$12.00	\$15.00	_____
Skirted Counter Tables			
___ 3' round X 42" tall	\$35.00	\$45.00	_____
___ 4' long x 30" wide x 42" tall	\$48.00	\$58.00	_____
___ 6' long x 30" wide x 42" tall	\$53.00	\$63.00	_____
___ 8' long x 30" wide x 42" tall	\$59.00	\$69.00	_____
___ 4th sided skirt 42" tall	\$15.00	\$25.00	_____
Unskirted Counter Tables			
___ 3' round X 42" tall	\$18.00	\$28.00	_____
___ 4' long x 30" wide x 42" tall	\$25.00	\$35.00	_____
___ 6' long x 30" wide x 42" tall	\$30.00	\$40.00	_____
___ 8' long x 30" wide x 42" tall	\$35.00	\$45.00	_____

Skirting Color

- | | |
|---------------------------------------|--------------------------------|
| <input type="checkbox"/> Forest Green | <input type="checkbox"/> Teal |
| <input type="checkbox"/> Royal Blue | <input type="checkbox"/> Gold |
| <input type="checkbox"/> Burgundy | <input type="checkbox"/> Gray |
| <input type="checkbox"/> Kelly Green | <input type="checkbox"/> Black |
| <input type="checkbox"/> Purple | <input type="checkbox"/> White |
| <input type="checkbox"/> Red | |

CHAIRS

Qty	Pre-order	Price	Total
___ Plastic White Chair	\$15.00	\$25.00	_____
___ Padded chair (no arm)	\$18.00	\$28.00	_____
___ Copper Metal Chair	\$22.00	\$32.00	_____
___ Gun Metal Arm Chair	\$25.00	\$35.00	_____
___ Leather Arm Chair	\$45.00	\$55.00	_____
___ Bar stool (backless)	\$15.00	\$25.00	_____
___ Bar stool (w/back/no arm)	\$25.00	\$35.00	_____

CARPETING

___ 10' X 10' carpet	\$75.00	\$85.00	_____
___ 10' X 20' carpet	\$150.00	\$160.00	_____
___ 10' X 30' carpet	\$220.00	\$230.00	_____
___ 10' x 40' carpet	\$240.00	\$250.00	_____
___ Foam padding per/ft	\$.75	\$1.00	_____
<input type="checkbox"/> Gray <input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> Hunter <input type="checkbox"/> Green			

OTHER FURNISHINGS

See Attached Form for Additional Display Items

___ Wastebasket	\$5.00	\$8.00	_____
___ Floor Easel	\$10.00	\$15.00	_____
___ 4' x 8' pegboard	\$45.00	\$60.00	_____
<input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical			

Draped Table Risers

___ 7" tallx12"deepx4'long	\$12.00	\$22.00	_____
___ 14" tallx12"deepx4'long	\$15.00	\$25.00	_____

Booth Drapes

___ 8' tall back drape p/ft	\$3.00	\$6.00	_____
___ 3' tall side drape p/ft	\$2.00	\$4.00	_____

Sub-total _____
9.9% WA _____
Sales Tax _____
Total _____



Peter Corvallis Productions

S I N C E 1 9 5 9

FREIGHT/DRAYAGE ORDER FORM

Mail Original Order Form To: Peter Corvallis Productions, Inc. 2204 N. Clark Ave. Portland, Oregon 97227

Email - Tradeshow@petercorvallis.com

State of Washington Requires Sales Tax to be Applied to all Orders

Show name: NW Aviation Conference
Location: Oregon Convention Center
Show date: February 23-24, 2019
Shipment Arrival by: February 21, 2019

Company Name _____ Booth # _____

Contact Name _____ Phone _____ Fax _____

Address _____ City _____ State _____ Zip _____

Credit card authorization form is included in Tradeshow forms packet. No freight will be delivered without payment in advance!

ADVANCE SHIPMENTS

Peter Corvallis Productions, Inc/Convention & Trade Show Services Company will receive crated/boxed shipments at our warehouse prior to the show and will provide 30 days storage.

Fees: \$45 per 100 pounds
200 pound minimum charge per exhibitor for shipped materials.

A 9.9% sales tax fee will be added to all orders.

ADVANCE SHIPPING INFORMATION

Ship to:

Peter Corvallis Productions, Inc
c/o Convention & Trade Show Services Co.
2204 N. Clark Ave.
Portland, Oregon 97227
503.222.1664

INCLUDE: Show Name Company name Booth #

DIRECT SHIPMENTS

Peter Corvallis Productions, Inc/Convention & Trade Show Services Company will receive your shipment at the show location. If shipments arrive during unscheduled hours PCP/Convention & Trade Show Services Co. will not be responsible for missing freight. **Shipments must arrive only during installation & exhibitor set-up hours.**

Fees: \$40 per 100 pounds
200 pound minimum charge per exhibitor for shipped materials

Ship to:

Western Washington Fairgrounds
c/o NW Aviation Conference
110 9th Ave. SW
Puyallup, Washington 98371

FREIGHT HANDLING SERVICES

INCLUDES ADVANCE & DIRECT SHIPMENTS

- Delivery of freight to booth space
- Removal and storage of empty boxes & crates
- Transporting of prearranged sealed & labeled packages from show floor
- Outbound Shipments made with preferred shipper
- A valid shipping account number must be provided before shipments will be sent out.

RE-FORWARDING SHIPMENT INSTRUCTIONS

Ship to: Company _____

Contact _____

Address _____

City/State/Zip _____

Telephone _____

Forward Via

☐ Truck ☐ other ☐ UPS ☐ Fed/Express

Account number _____

Total Pieces _____ Approximate Weight _____

Special Instructions _____

SPECIAL INSTRUCTIONS

** Shipments must be received no later than February 20, 2019 to guarantee pre show delivery.

** Deliveries to site will not be accepted under any circumstances prior to decorator move-in.

**All freight handling needs to be prepaid or freight may not be delivered to booth



Peter Corvallis Productions

S I N C E 1 9 5 9

2204 North Clark Avenue - Portland, Oregon 97227 ★ p 503.222.1664 ★ f 503.222.1047 ★ www.petercorvallis.com